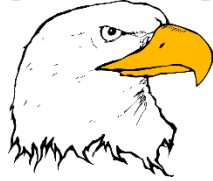


Dena Boer Parents Club Organization (DBPCO)



Parents Club General Meeting Minutes

September 18th, 2018 @ 4:00 pm

I. Call to order-

Karina Cornejo called to order the general meeting of Dena Boer Parents Club Organization at 4:07 pm on September 18, 2018 at the Dena Boer Elementary School Library.

II. Roll call

Karina conducted an introduction call. The following persons were present: Linda Sam, Erica Guerrero, Susana Hernandez, Stephanie Longstreth, Kristi Allen, Joann Schell (staff), Michelle Kwietkauski (staff), Candise Mooers (staff), Janet Ruiz (staff), Amanda Deter (staff), Deanna Alcamo (staff), Katie Cantu (principal), and Karina Cornejo

III. Approval of minutes from last meeting

Karina read the minutes from the last meeting. Stephanie and Kristi motioned, respectively to approve.

IV. Financial Report

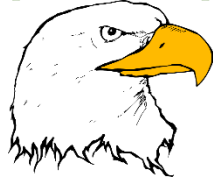
- A. Current financial report to be addressed by: Treasurer Erica – current balance is \$8,496.16 as of today.
- B. 17-18 Income vs. Expenses- all income listed is profit, expenses are proposed for this year. No 2017-2018 profit and loss provided; Stephanie asked about monthly report, explained that format and quarterly report is what was previously requested

V. Communications – None as of yet

VI. Report of Committees – none as of yet, tabled for next month

VII. Unfinished Business

Dena Boer Parents Club Organization (DBPCO)

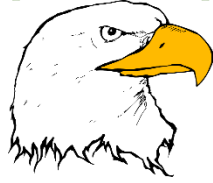


- A. Follow up with status of Social Media Account – move forward with Facebook but need to ensure there is a mechanism to prevent negative public comment.
 - i) who will oversee or run the website or postings – Joanne shared DB school has FB that is managed by the school district.
 - (1) All comments are reviewed and must have approval by Admin prior to posting; no tagging allowed
 - (2) Is set up as a business organization
 - (3) Stephanie volunteered to lead social media committee
- B. Follow up with status of 501c3 status –
 - i) steps done to-date – Bylaws created and will vote today and obtained EIN from IRS letter dated end of 2017, which was recently shared in an email
 - ii) next to complete – statement of information and articles of incorporation need to be completed, along with form 5300

VIII. New business

- A. Approval of New Bylaws – see board summary attached
- B. Approval of the 18/19 Parents Club Budget – tabled to revise and finish line items on page 2 for next general meeting
- C. Review of 18/19 Parents Club Calendar of Events – informed by Joanne that district will have the calendar of events by 9/19/18 morning
 - a. Paper Drive – PO only role is to help with the prizes, ends 9/28/18
 - b. Movie Night – 9/21 Coco
 - c. Cookie Dough – packets are out and due 9/25

Dena Boer Parents Club Organization (DBPCO)



- d. Turkey Trot / Jog-a-thon – Katie asked how donations pledged, currently flat rate or per lap option is being given; tabled for next general meeting
- D. Establishment & Sign ups for the DBPCO Committees – tabled for next general meeting
- E. Approval to continue to support Zumba classes – tabled for next general meeting and requested Candise to please submit in writing request details
- F. Election of New Officers – see board summary requests for each officer voted

IX. Good of the Order

Notes: Ms. Deter and Janet asking how they can best support families in the community. Request is being made to help outreach to parents and possible subjects/topics for strength-based approach classes. For example: bullying, domestic violence and mindfulness. Suggested: internet/electronic family agreements, at-risk homelessness. [REDACTED]

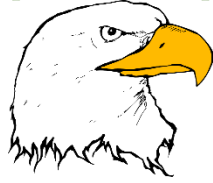
X. Adjournment

Karina Cornejo adjourned the meeting at 5:23 pm.

Minutes submitted by: Karina Cornejo

Minutes approved by:

Dena Boer Parents Club Organization (DBPCO)



BOARD ACTION SUMMARY

Agenda Date: 9/18/18

SUBJECT/MOTION: Approval of new bylaws

BOARD ACTION AS FOLLOWS:

On motion of: Linda

Seconded by: Erica

And approved by the following vote.

Ayes: 6-unanimous

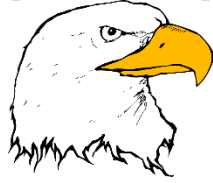
Noes: None

Excused or Absent: Marissa Glennon.

Abstaining: None

1. Approved as recommended
2. Denied
3. Approved as amended
4. Other:

Dena Boer Parents Club Organization (DBPCO)



BOARD ACTION SUMMARY

Agenda Date: 9/18/18

SUBJECT/MOTION: Election of President for 2018-2019

Stephanie Longstreth volunteered for this position.

BOARD ACTION AS FOLLOWS:

On motion of: Linda

Seconded by: Erica

And approved by the following vote.

Ayes: 6-unanimous

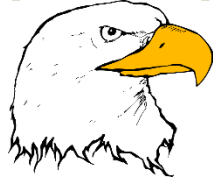
Noes: None

Excused or Absent: Marissa Glennon

Abstaining: None

1. Approved as recommended
2. Denied
3. Approved as amended
4. Other:

Dena Boer Parents Club Organization **(DBPCO)**



BOARD ACTION SUMMARY

Agenda Date: 9/18/18

SUBJECT/MOTION: Election of Vice President for 2018-2019

Linda Sam volunteered for this position

BOARD ACTION AS FOLLOWS:

On motion of: Erica

Seconded by: Stephanie

And approved by the following vote.

Ayes: 6-unanimous

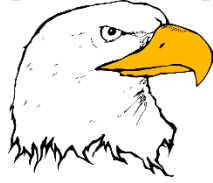
Noes: None

Excused or Absent: Marissa Glennon

Abstaining: None

1. **Approved as recommended**
2. **Denied**
3. **Approved as amended**
4. **Other:**

Dena Boer Parents Club Organization (DBPCO)



BOARD ACTION SUMMARY

Agenda Date: 9/18/18

SUBJECT/MOTION: Election of Treasurer for 2018-2019

Erica Guerrero volunteered for this position.

BOARD ACTION AS FOLLOWS:

On motion of: Linda

Seconded by: Stephanie

And approved by the following vote.

Ayes: 6-unanimous

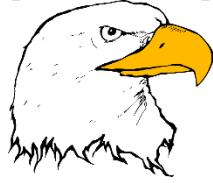
Noes: None

Excused or Absent: Marissa Glennon

Abstaining: None

1. **Approved as recommended**
2. **Denied**
3. **Approved as amended**
4. **Other:**

Dena Boer Parents Club Organization (DBPCO)



BOARD ACTION SUMMARY

Agenda Date: 9/18/18

SUBJECT/MOTION: Election of Secretary for 2018-2019

Suzana Hernandez volunteered for this position

BOARD ACTION AS FOLLOWS:

On motion of: Stephanie

Seconded by: Erica

And approved by the following vote.

Ayes: 6-unanimous

Noes: None

Excused or Absent: Marissa Glennon

Abstaining: None

1. Approved as recommended
2. Denied
3. Approved as amended
4. Other: